

Operations Committee Meeting

MINUTES

Date: Monday, May 18, 2020

5:00 p.m.

Remotely VIA Zoom

Members Present: **Norm Davis**, Steve Holbrook, Laura Hemond

Members Absent: Chelsea Clavet, Lou Goulet

Other Board Members Present: Mary Martin, Norm Beuparlant

Administrators Present: Ken Healey, Amy Hediger, Craig Worth, Fred Barlow, Cari Medd

Staff Members Present: Lauren Hendry

Norm Davis opened the meeting at 6:00 p.m.

Below items tabled from the 4-27-20 meeting (except #7)

- Item 1: Update on the Poland town forester.
Craig and Tony Bennett walked the land with Fred Huntress. There is no valuable wood to be harvested for another 30-40 years.
- Item 2: Update on transportation, vans, buses, longest time students are in transport.
Needs for replacement of any buses and when we will be approved for more from the state.
Fred – delivery of new buses going well. Have added 1 new route. Buses are all cleaned and made ready for the start of school. HS run is the longest of 55 minutes.
Norm Davis asked about the spares.
Fred states we have 3 full size; 2 lift buses; 2 mini buses.
Norm Davis asked about a possible increase in the homeless students due to the Covid19
.
Fred feels there will be an increase.
Fred has on his radar screen plans for social distancing on the buses and the vans.
- Item 3: Update on maintenance staffing and intended things remaining to be done by school reopening.
Craig displayed a running list of remaining items to be completed by the time school reopens. They are updating daily and hoping to get through it all. They will have the sweeper complete the high school before graduation.
Norm Beuparlant asked about the moving of the modular.
Craig state they have looked at them and Tony Bennett is working on getting the fire alarm systems out before the move takes place. He will coordinate with the movers. There will be a minimum of time with no alarm system activated.
Norm Davis asked if we will get to the windows at PCS.
Craig is hoping so.
June 19th - a group from the alternative sentencing program will be working at different schools.

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- Item 4: Update on the CIP priorities/current balance.
The committee reviewed last year's CIP projects. The CIP budget was \$200,000 and of that \$200,000, \$99,661 has been spent. Projects remaining to be completed: Access Control at the elementary schools (\$24,795), PCS windows (\$13,000), MCS windows (\$10,000), PRHS School Store (\$10,000) and Turf Mower (\$34,000).
A question was asked about this year's CIP.
Craig - we would coordinate with Siemens on the upcoming Siemen's project and Operation's CIP needs. There are some CIP Operations needs that do not fall under Siemen's scope of work. Example: The HS/MS needs a new 1-ton plow truck (\$41,000).
- Item 5: Update on the middle school project with the final costs and any balances left.
Middle School Addition accounting: The finance team has reconciled Craig's accounting with the RSU 16 accounting to the Middle School CIP. Both match at \$386,488.68. There are still outstanding invoices that will bring the total remaining funds to an approximate balance of \$190,000. This remaining balance will be applied to the loan payment.
- Item 6: Review rubric and process.
Mary mentioned the deadline is tomorrow for the superintendent's evaluation survey.
- Item 7: Electrical contract.
Craig explained the electric contract.
Norm Davis asked about the oil bids being done earlier this year.
Craig stated that the bids have been sent and are due back May 29th. It is a fixed price. He will have a recommendation on the June 8th school board agenda.

Adjourned at 5:46 p.m.